

NOTICE OF MEETING

EMERALD FOREST UTILITY DISTRICT

The Board of Directors of Emerald Forest Utility District will hold a regular meeting on **Monday, January 11, 2021, at 2:30 p.m., by teleconference* at 1-888-363-4734, Access Code: 8706826**, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve minutes of December 14, 2020 meeting.
3. Approve audit for fiscal year end September 30, 2020.
4. Operations and service requirements relating to COVID-19 epidemic and ratification of any emergency actions, if necessary.
5. Bond election matters.
6. Website and communication matters.
7. Tax assessment and collections matters, including delinquent tax collections and authorize letters to delinquent taxpayers regarding termination of water and sewer service to delinquent tax accounts, installment agreements, and placement of aged personal property taxes on reserve list.
8. Financial and bookkeeping matters, payment of the bills, review of investments, and transfer of funds.
9. Accept annual disclosure statements for Investment Officer and bookkeeper.
10. Amended and Restated Resolution Regarding Delegation of Authority Due to an Emergency.
11. Operation of District facilities, billings, repairs, and maintenance, including the following:
 - a. hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
12. Engineering matters, including authorize design, approve plans and specifications, authorize advertisement or solicitation of bids, review bids and award contracts, approve letter financing agreements, approve pay estimates and change orders, authorize final acceptance of projects, and direct engineer to notify insurance company, as appropriate, for the following:
 - a. surface water, chloramine conversion, and bleach disinfection conversion;
 - b. FM 1960 lift station no. 5 and force main extension;
 - c. FM 1960 water and sanitary sewer extension;
 - d. development of Jackson-Shaw tract;
 - e. water and sanitary sewer extension to serve Republic Business Center tract;
 - f. development of Republic Business Center tract;
 - g. Cypress North Houston Road (LouEdd Road) widening;
 - h. Wooded Village sanitary sewer rehabilitation;
 - i. Cypress Glen sanitary sewer televising;

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

Texas Water Code Section 49.062(c) provides a process for qualified voters residing in the District to request the designation of a meeting place within the District. Please see Section 49.062(c) for specific information.

- j. feasibility studies, plan reviews, and utility availability requests;
 - k. conveyance of deeds, easements, and/or consents to encroachment;
 - l. annexation application matters; and
 - m. water well historical completion data.
13. Rockland Drive outfall to serve Republic Business Center tract, including approve pay estimates and change orders, and authorize final acceptance of project.
 14. Industrial at FM 1960, including approve pay estimates and change orders, and authorize final acceptance of project.
 15. Petition for Addition of Certain Land and Petition for City Consent to Annex Land.
 16. Accept Waiver of Special Appraisal.
 17. Approve Third Addendum to Water Supply and Waste Disposal Contract with Cy-Fair ISD.
 18. Sale of groundwater credits.
 19. Park development.
 20. Attorney's report, including:
 - a. annual report regarding Post-Issuance Compliance Policy;
 - b. adopt Amended Order Establishing a Records Retention Program and Designating a Records Management Officer; and
 - c. annual cybersecurity training.
 21. Convene in Executive Session pursuant to Section 551.072, Texas Government Code, to deliberate the purchase, exchange, lease, or value of real property.
 22. Reconvene in Open Session and authorize appropriate action regarding the purchase, exchange, lease, or value of real property.



/s/ Katie Sherborne

Attorney for the District

***As a result of the current COVID-19 virus epidemic emergency, the convening at one location of a quorum of the Board is difficult or impossible. Therefore, the Board will conduct this meeting by telephone conference call rather than by physical quorum pursuant to Texas Government Code Sec. 551.125 and guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Board during the telephonic meeting. In all respects, this meeting will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at <https://www.districtdirectory.org/agendapackets/efud>.**

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

Texas Water Code Section 49.062(c) provides a process for qualified voters residing in the District to request the designation of a meeting place within the District. Please see Section 49.062(c) for specific information.